



NCEA-CARA 2016-2017 School Survey

*Center for Applied Research in the Apostolate
Washington, DC*



School Name:	_____
Street Address:	_____
City, State:	_____
Zip/Postal Code:	_____
Telephone Number:	_____
Fax Number:	_____
Arch/diocese:	_____
Designated Contact Person:	_____
Telephone Number:	_____
E-mail:	_____
Principal/School Leader Name:	_____
Principal/School Leader Title:	_____
Telephone Number:	_____
E-mail:	_____

School Characteristics (please refer to governance section in glossary)

1. What term best describes the ownership or sponsorship of this school? Please check only one.

1. Parish 4. Inter-parish or regional (include interparochial schools)
 2. Arch/diocesan 5. Private, religious congregation (co)sponsored/owned
 3. Private, independent

Please identify all grade levels included in your school by checking the boxes below.

Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> 2. Pre-kindergarten | <input type="checkbox"/> 9. Sixth grade |
| <input type="checkbox"/> 3. Kindergarten | <input type="checkbox"/> 10. Seventh grade |
| <input type="checkbox"/> 4. First grade | <input type="checkbox"/> 11. Eighth grade |
| <input type="checkbox"/> 5. Second grade | <input type="checkbox"/> 12. Ninth grade |
| <input type="checkbox"/> 6. Third grade | <input type="checkbox"/> 13. Tenth grade |
| <input type="checkbox"/> 7. Fourth grade | <input type="checkbox"/> 14. Eleventh grade |
| <input type="checkbox"/> 8. Fifth grade | <input type="checkbox"/> 15. Twelfth grade |

_____ 16. Total number of students currently enrolled at your school (i.e., all grade levels combined).

17. Please indicate the gender profile of students at this school: Check only one.

1. Co-educational 2. All male 3. All female

Yes No

18. Are students in your school required to wear a school uniform?

Staff

How many full-time administrators and FTE classroom teachers are involved in educating students at the following grade levels? Enter the numbers for the school configuration(s) listed below that best fit your campus. Please do not double count administrators or teachers.

Full-time Administrators	FTE Teachers
_____ 19a.	_____ 19b. Pre-kindergarten
_____ 20a.	_____ 20b. Elementary school (K through 5 th or 6 th grade)
_____ 21a.	_____ 21b. Middle School (6 th or 7 th through 8 th grade)
_____ 22a.	_____ 22b Primary School (K through 8 th grade)
_____ 23a.	_____ 23b. High School (9 th through 12 th grade)
_____ 24a.	_____ 24b. Pre-K through High School (PK through 12 th grade)

Enrollment

_____ 25. How many students enrolled in your school during 2016-2017 had a diagnosed disability for which accommodations or special services were provided?

Yes No

26. Does your school have a program for gifted students?
 27. Does your school have a resource teacher paid by the school to assist children with special needs?

Which of these disabilities were identified among these classified students?

Please check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> 28. ADD/ADHD | <input type="checkbox"/> 32. Learning disabilities |
| <input type="checkbox"/> 29. Autism/Aspergers | <input type="checkbox"/> 33. Physical disabilities |
| <input type="checkbox"/> 30. Emotional/behavioral | <input type="checkbox"/> 34. Speech/language impairments |
| <input type="checkbox"/> 31. Hearing impairments | <input type="checkbox"/> 35. Visual impairments |

Leadership

36. Which of the following best describes your school's administrative/leadership model?

1. Principal model
 2. President/principal model
 3. Head of school model

37. The school leader (i.e., principal, president, or head of school) is a:

- | | | |
|---|--|--|
| <input type="checkbox"/> 1. Lay woman | <input type="checkbox"/> 3. Lay man | <input type="checkbox"/> 5. Religious sister/nun |
| <input type="checkbox"/> 2. Religious brother | <input type="checkbox"/> 4. Permanent deacon | <input type="checkbox"/> 4. Priest (other than the pastor) |

For the questions below, please indicate the yearly base tuition (money paid directly to the school for the education of the child) for the first child in a family for 2016-2017).

Please indicate the yearly base tuition (money paid directly to the school for the education of the child) for the first child in a family for **2016-2017**. For parish-affiliated schools provide the tuition for families registered with the parish. Write "0" if the school does not enroll students in a grade.

- | | | | |
|----------|-------------------------------|----------|--------------------|
| \$ _____ | 48. ½ day Pre-kindergarten | \$ _____ | 57. Sixth grade |
| \$ _____ | 49. Full day Pre-kindergarten | \$ _____ | 58. Seventh grade |
| \$ _____ | 50. ½ day Kindergarten | \$ _____ | 59. Eighth grade |
| \$ _____ | 51. Full day Kindergarten | \$ _____ | 60. Ninth grade |
| \$ _____ | 52. First grade | \$ _____ | 61. Tenth grade |
| \$ _____ | 53. Second grade | \$ _____ | 62. Eleventh grade |
| \$ _____ | 54. Third grade | \$ _____ | 63. Twelfth grade |
| \$ _____ | 55. Fourth grade | | |
| \$ _____ | 56. Fifth grade | | |

How does this school handle tuition collection? Check all that apply.

- 64. Tuition is collected in full at the start of each term (quarter, semester, year).
- 65. Tuition is collected monthly by the school.
- 66. Tuition is collected by a tuition management company.

Yes No

- 67. Do tuitions differ for students who are not Catholic at your school?
54a. *If yes, how so?* _____
- 68. Is there a tuition scale for more than one child from the same family?
- 69. Is there an automatic reduction in tuition when a student is the child of an employee?
- 70. Do your parents receive tuition support from state or federal vouchers or tax credits?
- 71. Is there a school- and/or diocesan-based tuition assistance program?
- 72. Does this school use a standardized financial aid application?
If yes, who provides the application? Please check all that apply.
 - 72a. It is provided by the arch/diocese
 - 72b. It is provided by a national company
 - 72c. It is developed by the school
 - 72d. Other: _____

73. At what level is this school able to meet financial aid requests for enrolled students? Please check only one.

- 1. All or nearly all (over 90%) students who express need receive aid
- 2. Most (75-90%) students who express need receive aid
- 3. Many (50-74%) students who express need receive aid
- 4. Some (25-49%) students who express need receive aid
- 5. A few (1-24%) students who express need receive aid

Financial aid is funded by: Please check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> 74. Operating scholarship budget | <input type="checkbox"/> 78. General endowment funds |
| <input type="checkbox"/> 75. Restricted funds | <input type="checkbox"/> 79. Publicly funded voucher |
| <input type="checkbox"/> 76. Sponsoring religious congregation | <input type="checkbox"/> 80. Private or corporate funding sources |
| <input type="checkbox"/> 77. Arch/diocese | <input type="checkbox"/> 81. Other: _____ |

_____ % 82. Percentage of students requested financial aid for the 2015-2016 school year.

_____ % 83. Percentage of defined student need met by school financial aid, on average.

\$ _____ 84. In 2015-2016, the total amount of financial aid, (including scholarships, tuition reductions, grants, work-study, and support from sponsoring parishes, dioceses, and religious orders) awarded to students by this school.

\$ _____ 85. The dollar value of the *average* financial aid allocation for one student.

Yes **No**

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 86. Did this school receive a parish subsidy in 2015-2016? |
| <input type="checkbox"/> | <input type="checkbox"/> | 87. Did this school receive a subsidy from more than one parish in 2015-2016? |
| <input type="checkbox"/> | <input type="checkbox"/> | 88. Did this school receive a diocesan subsidy or tuition assistance in 2015-2016? |
| <input type="checkbox"/> | <input type="checkbox"/> | 89. Did this school receive a subsidy from a sponsoring religious congregation in 2015-2016? |

Does this school receive local, state, or federal government support for these services?

Yes **No**

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 90. Title II: Professional Development |
| <input type="checkbox"/> | <input type="checkbox"/> | 91. IDEA Services |
| <input type="checkbox"/> | <input type="checkbox"/> | 92. Textbooks and materials |
| <input type="checkbox"/> | <input type="checkbox"/> | 93. Mandated services (attendance, testing) |
| <input type="checkbox"/> | <input type="checkbox"/> | 94. Capital improvement (e.g. energy efficiencies, environmental req.) |
| <input type="checkbox"/> | <input type="checkbox"/> | 95. Other: _____ |

For the questions below, please indicate the school's total operating budget from the last school year, using the categories shown. Round to the nearest thousand dollars

Operating Income 2015-2016

- \$ _____ 96. Tuition and fees
- \$ _____ 97. Contributed services
- \$ _____ 98. Subsidy or grant from religious community
- \$ _____ 99. Subsidy or grant from parish(es)
- \$ _____ 100. Subsidy or grant from arch/diocese
- \$ _____ 101. Other subsidy or grant
- \$ _____ 102. Annual fund contributions
- \$ _____ 103. Fundraising (including special events and general campaigns)
- \$ _____ 104. Income from state government sources
- \$ _____ 105. Income from endowment transferred to operating budget
- \$ _____ 106. Gifts-in-kind/non-cash services
- \$ _____ 107. All other income
- \$ _____ 108. **Total school operating income** (i.e., sum of income sources above)

Operating Expenses 2015-2016

- \$ _____ 109. Salaries of lay professional faculty/staff, including development office staff
- \$ _____ 110. Salaries of religious professional faculty/staff (actual cash paid)
- \$ _____ 111. Contributed services
- \$ _____ 112. Other salaries (e.g., general office, maintenance, but not auxiliary services)
- \$ _____ 113. All benefits paid by the school (FICA, health insurance, retirement, etc.)
- \$ _____ 114. Expenses for all auxiliary services
- \$ _____ 115. Maintenance, facilities, and capital costs
- \$ _____ 116. All other operating costs
- \$ _____ 117. **Total school operating expenses** (i.e., sum of expenses above)

Yes No

- 118. Does your school have an official salary schedule by level of education or years of experience that determines lay teachers' salaries?
If yes, who determines the salary schedule? Check all that apply.
 - 118a. The arch/diocese (i.e., Catholic Schools Office)
 - 118b. The school leader
 - 118c. Sponsoring religious congregation
 - 118d. The school board
 - 118e. Union contract
 - 118f. Other: _____

119. Are religious working full-time in your school paid on the same salary scale as lay personnel? Please check only one.

- 1. N/A - There are no religious working full-time at this school.
- 2. Yes
- 3. No
- 4. Some are, some are not

\$_____ 120. *If no*, what is the annual stipend for religious who teach full-time?

\$_____ 121. What is the scheduled salary (not including benefits) for a beginning lay teacher with a B.A./B.S. and no Previous teaching experience?

\$_____ 122. What is the highest scheduled salary (not including benefits) for an experienced lay teacher with an advanced (M.A./M.S./M.Ed.) degree?

\$_____ 123. What is the median salary (not including benefits) for the teachers in your school?

\$_____ 124. In the current school year, what is the highest salary (excluding benefits) actually paid to any teacher at this school?

Yes **No**

 125. Is merit a factor in establishing teachers' compensation in this school?

 126. Does a negotiating group represent some or all teachers during contract negotiations?

 127. Does your school or your arch/diocese have a formal policy that maintains your salary structure at a certain percentage of your local public school district?

_____ % 127a. *If yes*, what is the percentage relative to the public school district salary?

\$_____ 128. What is the average dollar amount of the benefit package paid by the school (e.g., pension, social security [school's contribution only], medical insurance, and life insurance) for a full-time lay teacher?

Please use the responses below for the next series of questions.

1=School funds fully

2=School funds partially, employee contributes

3=Employee contributes, school does not fund

4=Not offered by the school

What standard benefits are included in your employees' compensation? For each question, please check only one response.

- | 1 | 2 | 3 | 4 | |
|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 129. Disability insurance |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 130. Health or medical insurance |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 131. Dental program |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 132. Vision program |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 133. Retirement program |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 134. Life insurance |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 135. Tuition for graduate courses |

_____ % 136. What percentage of the classrooms in your school have at least one computer available for student use?

Yes **No**

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 137. Do any grades in the school use individual laptops, tablets, etc. as part of the instructional program? |
| <input type="checkbox"/> | <input type="checkbox"/> | 138. Do any of the grades use a blended learning or flipped classroom approach? |

GLOSSARY

Annual fund: refers to a revenue-generating program that is solicitation-based; it excludes special events, capital campaign or funds transferred from endowment interest.

Auxiliary Services: Income and expenses from auxiliary services should be netted, a net gain providing an additional source of revenue, while a net loss is an additional expense. Otherwise, gross revenue would be misleading, and total expenses would distort educational expenses, per pupil costs, etc. The usual auxiliary services are cafeterias, bookstores, bussing, facility rentals, dormitories, and summer camps.

Benefits: include pension, Social Security paid by employer, medical insurance, life insurance, etc.

Diagnosed disability: For this question, please include only those students who have an official medical diagnosis and receive modifications or accommodations at your school as well as those who receive some IDEA services from the public school district.

Full time equivalent (FTE): The ratio of the total number of paid hours during a period (part time, full time, contracted) by the number of working hours in that period Mondays through Fridays. The ratio units are FTE units or equivalent employees working full-time. In other words, one FTE is equivalent to one employee working full-time. For example: You have three employees and they work 35 hours, 20 hours, and 5 hours per week – totaling 60 hours. Assuming a full-time employee works 30 hours per week, your full time equivalent calculation is 60 hours divided by 30 hours, or 2.0 FTE.

IDEA funding includes assessment and services for individuals with disabilities.

Ownership of Sponsorship of School: A **parish** school is sponsored by a single parish church community. An **arch/diocesan** school is sponsored directly by an arch/diocese (not to be confused with a parish school that is operating within the arch/diocese). A **private religious congregation** school is (co)sponsored or owned by a religious order. An **inter-parish** or **regional** school is sponsored by two or more parish communities. A **private independent** school is sponsored by a private corporation.

Reduced Price Meals: Students are eligible for *reduced price meals* if their family income does not exceed 185% of the Federal poverty guideline (\$21,200 annually for a family of four). They are eligible for *free meals* if their family income does not exceed 130% of that guideline. Thus, a student from family of four is eligible for reduced price meals if income does not exceed \$39,220 and for free meals if income does not exceed \$27,560.

Salary: The actual wages paid to the individual.

Stipend: The amount paid to a religious congregation for services.

Title I: Improving the Academic Achievement of the Disadvantaged. This Title includes remedial services for students deficient in reading and math.

Title II: Preparing, Training and Recruiting High Quality Teachers and Principals. This Title includes professional development services for teachers and other educational personnel.

Title III: Language Instruction for Limited English Proficiency and Immigrant Students